

# THE NAVIGATOR



News for our partners

June 2018



## WELCOME

MEYER WERFT'S NEW RECEPTION AREA  
AND OTHER INVESTMENTS

### PREVIEW MEYER PARTNER OF THE YEAR 2018

We have a few surprises up our sleeves

### ORDER BOOK – THREE NEW ORDERS FOR MEYER

MEYER WERFT and Carnival Corporation have signed contracts

### STRATEGY 2018: SUPPLIERS ARE OUR PARTNERS

Our Strategy 2018 defines the targets for our three shipyards

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**W**elcome to the new issue of our supplier newsletter. We are in a great position as far as our order books are concerned. We have signed two orders for Carnival Corporation (AIDA 3 and P&O 2). Our first large platform is a pioneering success. Together with Turku, we now have orders for nine ships in this series. But now it's time to get ready for the future!

We are therefore using this issue of THE NAVIGATOR as an opportunity to check up on one or two fundamental questions: What have we achieved? What are the challenges facing us? What do our partners have to know so we can continue improving together? How can we use the unique chance currently offered by the order books to minimise the risks together with our partners?

THE NAVIGATOR will be taking a look at these issues. You can find out about the completion of our new reception area and the meeting rooms in Papenburg, as well as other investments by the MEYER Group. Or even better, come and visit us again soon. You'll see that a few organizational changes have been made. Come and meet the new contacts and see for yourself how convincing the new processes are. Find out more about our events and add them to your agenda. The current issue also tells you how Project Management aims to safeguard managing our suppliers as full team members.

I hope you enjoy reading the following pages. Perhaps you may even find something new. We look forward to receiving your feedback.

Yours, Klaus Lübbers

# TOGETHER

"Coming together is a beginning,  
keeping together is progress,  
working together is success."

Henry Ford



# PREVIEW

# MEYER PARTNER

# OF THE YEAR 2018

**NEW HIGHLIGHTS  
WILL MAKE OUR  
TRADITIONAL EVENT  
STAND OUT MORE  
THAN EVER.**

Last year we went international with the “Partner of the Year”. MEYER TURKU were our local hosts, organizing a wonderful evening in “Logomo” in Turku. This year our event will be held on 5 June 2018 in Warnemünde Kurhaus situated on the beach, hosted by NEPTUN WERFT for the MEYER Group.

The first international “Partner of the Year” was a great success last year in Finland. This year we have a few surprises up our sleeves, too. We would like to use the event to thank our partners for the excellent cooperation during the last year, with special rewards for the best among them. Our guests will have the opportunity to express their thoughts about us in order to further improve our cooperation in the future. To give our partners a better impression of the

changes that have been made at NEPTUN WERFT, we will be offering a guided tour of the shipyard on the day after the event.

Despite all the changes, we still want to uphold our proven traditions. The award ceremonies will be preceded by a management presentation focussing on all the current news from the shipyard, followed by a facilitated interview between the guests and management. The evening will be rounded off by culinary delights and musical entertainment provided by the Andreas Pasternack Jazz Trio. A detailed report about the event, the award winners and a first preview about the 2019 event hosted by MEYER WERFT in Papenburg will be published in the next issue.

# THREE NEW ORDERS FOR MEYER

**MEYER WERFT AND CARNIVAL CORPORATION (USA) HAVE SIGNED CONTRACTS FOR THE SUPPLY OF TWO MORE LNG CRUISE SHIPS FOR P&O CRUISES AND AIDA CRUISES. TUI CRUISES AND MEYER TURKU HAVE AGREED TO BUILD MEIN SCHIFF 7.**

**W**ith these orders we will be building the second ship for the British P&O Cruises to be delivered in spring 2022 and the third ship for AIDA to be delivered in spring 2023. The floating engine room units (FERUs) for both ships will be supplied by NEPTUN WERFT.

“I’m pleased that these new-builds will continue our long-term partnership with Carnival. The order is a good example of the advantages offered by our current long-term platform concept. Close cooperation between Papenburg, Turku and Warnemünde permits flexible use and swapping of construction sites, putting us in an ideal position to implement customer requirements”, says Tim Meyer, Managing Director at MEYER WERFT.

The new ships will be rated with more than 180,000 GT and have capacity for 5,200 passengers each. They can be operated 100% with LNG which makes them very environmentally friendly. The new orders puts a total of altogether 28 ships on the MEYER Group order books.







TUI Cruises and MEYER TURKU have agreed to build Mein Schiff 7 for delivery in 2023. Mein Schiff 7 is based on the design of the new Mein Schiff 1 and 2. The agreement is still subject to financing. “We are grateful that TUI Cruises has commissioned us to build another ship for their modern Mein Schiff fleet”, says Jan Meyer, CEO at MEYER TURKU.













# Building Overview MEYER C

		2018		2019		2020	
		1st half	2nd half	1st half	2nd half	1st half	2nd half
MEYER WERFT	Hall 6		S.696  183,200 GT AIDA	S.700  168,000 GT RCI	S.708  163,000 GT NCL	S.710  184,000 GT P&O	S.713  168,000 GT RCI
	Hall 5			S.714  57,000 GT Saga			S.715  57,000 GT Saga
MEYER TURKU	Dock 1	1st half		NB 1393  111,500 GT TUI	NB 1394  181,000 GT Costa	1st half	NB 1396  180,000 GT Carnival
		2nd half					
NEPTUN WERFT	FERU <small>Floating Engine Room Unit</small>	1st half	2nd half	1st half	2nd half	1st half	2nd half
	Vessels		S.708, NB 1394 	S.710, S.713, NB 1396 	S.709, S.705, NB 1395 		
				S.569-572 S.576-577  River Cruise Vessel Viking			

# Group

2021		2022		2023		2024	
1st half	2nd half	1st half	2nd half	1st half	2nd half	1st half	2nd half
S.709  183,200 GT AIDA	S.705  135,000 GT Disney	S.716  184,000 GT P&O	S.718  135,000 GT Disney	S.717  183,200 GT AIDA	S.706  135,000 GT Disney		

2021		2022		2023		2024	
1st half	2nd half	1st half	2nd half	1st half	2nd half	1st half	2nd half
NB 1395  181,000 GT Costa		NB 1400  ~200,000 GT RCI	NB 1397  180,000 GT Carnival	NB 1404  111,500 GT TUI	NN  NN	NB 1401  ~200,000 GT RCI	

2021		2022		2023		2024	
1st half	2nd half	1st half	2nd half	1st half	2nd half	1st half	2nd half
NN, NB 1397, NB 1400, NN 		S.706, NN, NN, NN 		NB 1401, NN, NN, NN 		NN, NN, NN, NN 	



# INVESTMENTS





# MEYER WERFT

## HALL 6 EXTENSION COMPLETED

## FLOW LINE FOR BLOCKS IN HALL 4 COMPLETED

## NEW RECEPTION AREA COMPLETED



MEYER WERFT's new reception area has been completed. The focus was on two main aspects. On the one hand, the aim was to create an open reception area with comfortable furnishings where visitors can wait in comfort. On the other hand, modern facilities were needed for efficient, professional meetings with visitors and employees. All in all, the furnishing concept should reflect the shipyard itself, combining the tradition and the modernity in harmony.

The ground floor now offers four meeting rooms for up to four people each, together with a medium-sized room measuring 95m<sup>2</sup> and a larger room measuring 280m<sup>2</sup> with capacity for up to 505 people. The two larger rooms also reach up to the first floor. A meeting room for seven people, five meeting rooms for eight people each and one meeting room for eleven people are also located here. We look forward to hearing your opinion about these innovations. Come and take a look at our new reception area! Our friendly reception staff will take care of your well-being and deal individually and personally with your wishes.

# NEPTUN WERFT

## LOGISTICS CONCEPT FOR PIPES COMPLETED

In January 2018, the new logistics concept for pipes was commissioned at NEPTUN WERFT. EDL Ems Dienstleistung delivered the first pipes from the Pipe Center in Papenburg to the pipe store. An investment of 124,000 has now given NEPTUN WERFT capacity for 399 pipe and 252 mesh crates, to support the intended production increase for floating engine room units (FERUs).

## HALL 8A UNDER CONTRUCTION

Building 8a received the first shipbuilding sections for the Norwegian Encore in week 16. This was the kick-off for the trial run and the Production Department has started its shipbuilding work. The trial run continues until the building has been finally completed and includes testing and approving the crane systems, installing the large fabric doors and completing the working and break rooms in May.



# MEYER TURKU

## STEEL WAREHOUSE COMPLETED

## BLASTING, STRAIGHTENING AND PRIMER SYSTEM COMPLETED

## 1,200 TON CRANE UNDER CONSTRUCTION

Tallest crane in Scandinavia reaches its final height of 120 meters. The 2,500 ton main beam of the 120 meters high Goliath crane was lifted up at MEYER TURKU shipyard. MEYER TURKU knows how to reach new heights with the most visible part of the company's € 185 million investment plant being installed today.

For MEYER TURKU the new Goliath crane supplied by Konecranes is more than just a new visible landmark. "This new high tech crane is an essential part of ramping up production. The order books are full until 2024 for building increasingly large cruise ships which means that we really need to shorten our lead time. The new crane is also a visible sign of our endeavours to turn Turku shipyard into a modern ship assembly factory," says MEYER TURKU deputy to the CEO Tapani Pulli.

## FLAME CUTTING FACILITY UNDER CONSTRUCTION (OCTOBER 2018)

## PROFIL PRODUCTION LINE UNDER CONSTRUCTION (JANUARY 2019)

## PANEL PRODUCTION LINE UNDER CONSTRUCTION (FEBRUARY 2019)

# MEYER

SHIPBUILDING IN PAPENBURG, ROSTOCK AND TURKU

## MEYER AT SMM

**SALES & DESIGN: SMM HAMBURG IS EUROPE'S LEADING MARITIME TRADE FAIR. THIS YEAR IT IS BEING HELD FROM 4 TO 7 SEPTEMBER.**

As in previous years the MEYER group will be represented not only by the Executive Board and the sales and design department but also by members of the purchasing department teams from MEYER WERFT, NEPTUN WERFT, MEYER TURKU and MEYER NEPTUN Luxembourg. Following the successful trade fair in 2016 this year many companies of MEYER Group will also be present including ND Coatings, EMS PreCab, Piikkio Works, RE Interior, AiP, MAC Hamburg and Shipbuilding Completion.

Whether you are an existing customer, a potential supplier or are seeking to renew old contacts SMM is the ideal platform for you to intensify your contacts with the MEYER group.

Maybe you are interested in a future career in shipbuilding? Then you will also find exciting and interesting information on careers at MEYER group at our exhibition stand.

MEYER WERFT, Hall B4.EG, Stand 216.

# PRODUCTION RECORDS 2017 IN THE LASER CENTER

The MEYER WERFT Laser Center is the largest laser center in Europe. Six big laser welding plants with an output of 12 kW each form the centerpiece of the steel construction center.

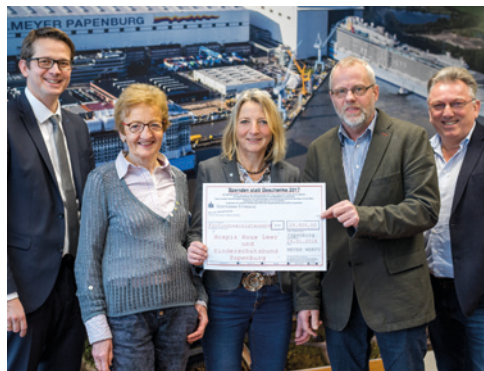
MEYER WERFT has been using laser welding systems for nearly 20 years. In contrast to other industries shipbuilding uses lasers to weld very large steel parts. MEYER WERFT has developed a special process known as laser-hybrid welding. When it comes to steel construction lasers offer the advantage of higher speed, less distortion due to less heat input, improved strength and thus considerably reduced costs compared to traditional steel processing.

Last year as a result of various measures the laser center produced altogether 1,040 standard sections for the ever growing ships. This corresponds to a year-on-year increase of 12 percent compared to the 929 sections produced in 2016. Records were also generated by the individual plants. The profile line for example processed 937 km of profiles last year or 110 km more than in the previous year.

We expect to see more records being broken in 2018 with the implementation of further measures and due also to the flexibility of our workforce, particularly with regard to working on Saturdays, for example.

## € 25,000 THROUGH "DONATIONS INSTEAD OF GIFTS"

Early this year Paul Bloem and Klaus Lübbers handed over a symbolic donation cheque amounting to € 25,000 to Hospizhuus Leer (Leer Hospice) and Kinderschutzbund e.V. Papenburg (Papenburg Child Protection Association).



The money was collected during the Christmas campaign "Donations instead of Gifts". Since 2015 this campaign has asked our partner companies not to give presents to our employees for Christmas, but to support a charity instead. We are very glad that so many partner companies complied with this request and donated altogether € 21,300 to the charities. We take this opportunity to say THANK YOU VERY MUCH! The management of MEYER WERFT decided to top up the sum donated by the partners to the amount of € 25,000 which was shared among the charities.

## MEYER TURKU NEWS

### NEW PRODUCTION FACILITIES FOR NEW SHIPS

Some of the work necessary for building Costa cruise ships will be carried out by new machinery and building processes at MEYER TURKU. With an investment budget of €85 million MEYER TURKU is aiming to become the world's most modern cruise shipyard.

"These new facilities will help us to cope with increasing international competition. 183 900 GT Costa Smeralda is also a step-up in ship size – we need the new facilities to meet the demands of our customers and to become more competitive in future," says CEO Jan Meyer.

### 300 NEW STAFF THIS YEAR

Besides major investments in production MEYER TURKU is also investing in people. The company will be taking on some 300 new staff this year alone with no sign of slowing down in 2019. These ongoing recruitment activities are taking place on every level of the organization from blue collar workers to engineers, designers and project management.

"We need all kinds of expertise, not just shipbuilding engineers, as you can see from our recruitment website. We are also urging and inviting our supplier companies to grow with us. This is very much a common effort for the whole maritime industry in Finland," concludes MEYER TURKU deputy to the CEO Tapani Pulli.

# THE MeyERP TRAIN ROLLS ON AND ON...

Following the successful completion of the project in Piikkio Works last November the MeyERP team is now going to implement the ERP system with MEYER TURKU, Shipbuilding Completion and EMS PreCab.

**T**he implementation of an ERP system integrates all processes from accounting, controlling, procurement and logistics through to production. System conversion is a major challenge that takes a lot of courage but all the affected parties have been very open-minded about the changes and new processes.

Implementation at EMS PreCab will be based on the solution already implemented in Piikkio. Employees at EMS PreCab and Piikkio will then be operating in a system with harmonized processes for cabin manufacturing. One important advantage consists in optimized transparency and data consistency.

System implementation for cabin factory EMS PreCab is planned for 2019.

Meanwhile, implementation for MEYER TURKU continues at the same time. The project team is working on a global template to harmonize and define the yard-related processes in order to configure and develop the system solution for Turku, Papenburg and Rostock. Extensive cooperation is already in progress between the yards. Many employees are putting great effort and all their heart and soul into working in a project team to standardize all shipbuilding processes with the ERP system.

The system implementation for MEYER TURKU yard is planned for 2019.

The aim of all these projects is to achieve harmonized, automated, standardized and improved processes within the MEYER Group to ensure a stable basis for both internal and external cooperation.



## JÖRG HEIDELBERG BECOMES EXECUTIVE BOARD MEMBER ENGINEERING

**J**örg Heidelberg assumes responsibility for Engineering from Philip Gennotte on 1 February. Philip Gennotte has had an outstanding career at MEYER WERFT with a real passion for new challenges. He has played a major role in the further development of the Engineering over the last five years, resulting among other in a clear improvement in document quality, better adherence to schedules and the new innovative Technology Center.

The introduction of many new systems is resulting in new major challenges that we all will have to deal with over the next few years. Philip Gennotte asked us to find a successor to take on these tasks to free him up in future to turn to new challenges that offer him a chance to further his own personal development.

We have found an experienced, expert successor in Jörg Heidelberg. Jörg Heidelberg joined the company in 1997. Since then he has mastered various tasks in the Production and Engineering Department. Furthermore, he is still on the management team at MAC Hamburg. He officially took up his new tasks on the management team at MEYER WERFT on 1 February.

# A PROJECT MANAGEMENT REPORT STRATEGY 2018: SUPPLIERS ARE OUR PARTNERS

Our Strategy 2018 defines the targets for our three shipyards. There are six comprehensive strategy targets: strong, committed and satisfied teams / being profitable / innovation / supplier network / MEYER is customer's preference / operational excellence. These have then been apportioned accordingly to the various business units.

The strategy for Project Management entails taking an intensive look at how we work together with our suppliers. Project Management brings together all the information about a ship that is being planned or built, including the concerns of the suppliers, classification authorities and the ship owners. Project Management is therefore also the voice for the internal and external partners in the project.

On the basis of this specific role Project Management naturally also gives great significance to supplier management within our processes. The success of a project depends crucially on all stakeholders working together in a team. It is important here to know the challenges facing the suppliers for due consideration in our own processes and deadlines. Close cooperation is necessary with Purchasing, Engineering, the suppliers and Production Planning and Control. The suppliers should therefore be seen as full members of the project team just like our own staff and the MEYER WERFT companies. Similarly, it is essential to heed the correct procurement, implementation and completion times. This is covered among others by the Planning Department which also belongs to Project Management. There is still scope for further improvement here to streamline the processes both in the shipyard and with the suppliers. The smoother the projects run, the better and more profitably they can be brought to a successful conclusion in a "win/win" situation for suppliers and shipyard. Project Management wants to increase its support and active involvement in this respect and also looks forward to receiving corresponding ideas and suggestions from the suppliers.

Risk management is also being optimized again with support from Project Management. We have to know the risks and assess them correctly in order to take the necessary measures with a proactive approach to avoiding failures and financial loss. Risk management has nothing to do with a lack of trust and everything to do with active control for successful projects.

It is therefore necessary and consistent to forge ahead with integrating the suppliers in the project teams and to expand risk management according to the requirements. This is a set of Project Management measures as part of the Strategy 2018 with Project Management making an active appeal to the suppliers for their support.



# CHRISTENING A CRUISE SHIP IN PAPENBURG AND 10TH NDR2 FESTIVAL

Christening of AIDAnova at MEYER WERFT in Papenburg with star guest David Guetta and NDR2 Festival with James Blunt, Sarah Connor and other artists on 31 August 2018 / 1 September 2018



**E**ven before the AIDAnova sets off for the first time towards the North Sea, on 31 August 2018 AIDA Cruises is extending an invitation to one of North Germany's greatest events at MEYER WERFT in Papenburg. The tickets for the live concert by star DJ David Guetta and the AIDA christening ceremony were all sold out in just a few hours.

On the evening of the christening the AIDAnova will be part of the impressive setting in front of the shipyard buildings in Papenburg. The actual ceremony will be brilliantly stage-managed, culminating in a firework display. The announcement as to who will christen the youngest member of the AIDA fleet will come from AIDA Cruises at a later point in time.

The 10<sup>th</sup> NDR2 Papenburg Festival will be taking place just one day later on 1 September 2018. Five top acts have already been booked: Hurts, James Blunt, Sarah Connor, Wincent Weiss and Wirtz. The Emsland can therefore once again look forward to some of the most popular artists of the national and international music branch. AIDAnova will be providing the backdrop for the festival. About 25,000 people are expected to come to hear the stars presenting their latest hits and old favourites in front of the amazing setting of the AIDAnova, hopefully in fine weather.

Shortly afterwards the AIDAnova will be heading off on its first journey mid September passing through the river Ems on its way to Eemshaven in the Netherlands. Once the ship has gone through completion and comprehensive trials MEYER WERFT will be delivering AIDAnova to AIDA Cruises in Bremerhaven on 15 November.



PLEASE ALWAYS NOTE: THE PARTNER COMPANY THAT AN EMPLOYEE LOGGES ON WITH REMAINS RESPONSIBLE FOR THE EMPLOYEE UNTIL HE OR SHE CORRECTLY LOGS OFF!

## RESPONSIBILITY FOR OCCUPATIONAL SAFETY AND HEALTH WORKING WITH SAFE TOOLS AND CONSTANT STATUS CHECKS

Lean processes - that is our philosophy at MEYER WERFT. You will no doubt have noticed many changes during the past years.

One aspect of safety entails the correct logging on and off of staff as they arrive and leave the company together with correct data recording when tools are being lent out. Instructions for how to log on and off correctly are provided on our website, where the corresponding forms are also directly available. The forms have been optimised to give direct feedback about logging on, so that waiting times have been reduced.

After logging on you can begin work in production. Many different tools are used for this purpose. Some of them have to be checked regularly in terms of safety, e.g. ladders or electric devices. These are tools that are subject to mandatory regular testing in accordance with the accident prevention regulations. Both the partner company and every single employee is obliged to ensure that they only work with safe tools.

**Tested tools are essential for safe workplaces as they help to prevent a significant accident risk.**

We always aim to allocate the right tool to the right employee in compliance with the safety and quality standards. Last year, many partner companies already successfully helped us to get very close to our target. But we must still all keep our eyes firmly and constantly on that target all the time. The tool issuing departments

have been equipped with VDU screens to follow the booking process. To improve transparency in terms of quantity, test status and incurred costs, every line manager can obtain an overview printout for his own area of responsibility from the tool issuing departments. Similarly every employee can view his or her personal tool account and request a printout. To warrant safety on board and to prevent theft and losses it is important for both line managers and employees to regularly ask the following questions: Is the tool safe? Is an inspection due? Is the tool still regularly needed at the moment? Can the tool be taken back and borrowed again if necessary? The total number of tools per employee is confirmed in an annual stock inventory. Constantly checking the quantity of tools per employee reduces the checking effort.

In the optimized version the staff register checks that the tool account is empty every time someone logs on or logs off. Here again, regular checking of the tool quantity has proven beneficial. The employee's tool account can be emptied without any great effort when the tool is handed in on the last day of working at the MEYER WERFT. A checklist stipulates which relevant steps have to be taken when an employee logs off. This then counts as the official proof that an employee has left the company premises correctly. The checklist can be downloaded on our website in the chapter "Registration, extension and deregistration for a long-term ID" under the tab "Access to the yard".



# SAFETY & SECURITY REPORT

## WHAT IS THE ISPS CODE?

The International Ship and Port Facility Security Code (ISPS Code) is a package of measures designed to increase and sustain security on ships and in port facilities. It consists of two parts, a compulsory and a voluntary part, which are once again divided into ship and port security.

**T**he ISPS Code was adopted on 12 December 2002 by the initiative of the United States of America under the auspices of the International Maritime Organization (IMO) as an addition to the existing SOLAS Convention.

### What does the ISPS Code do?

Up until 11 September 2001 security on ships and in port facilities was rather neglected and was not an issue. This changed with the terror attacks on the World Trade Center in New York. In the context of improving airport security, port security and ship safety were also included in the security concepts. The fundamental objective of the ISPS Code is to prevent supply chains from being disrupted.

### What effect does this have on port facilities?

Since the introduction of the ISPS Code almost all ships which are trying to enter a port must explicitly communicate what cargo they have on board. The respective authorities of the incoming port have comprehensive control rights and can even refuse ships in advance.

Furthermore, it was determined that the port facilities - which used to be freely accessible to everyone - should be sealed off. Access is now only possible for certain groups of people who must be regularly identified and obtain an ID card for the duration of their stay in the port facilities.

In the European Union the ISPS Code was transposed by a Regulation of the European Parliament and of the Council on 31 March 2004. The ISPS code can be found in EU Regulation (EC) 725/2004. The regulations which were supposed to apply only to international ships were also extended to shipping traffic within the European Union and its member states.

### How is MEYER WERFT affected by the ISPS Code?

We as MEYER WERFT operate a port facility and are certified according to the ISPS Code. For this reason, various measures must be implemented to maintain the certification and also corresponding security.

Measures that directly affect employees and contractors include the following:

- Necessary registration and identification when entering the shipyard
- Limited access to the shipyard, individual buildings, individual rooms and the ships
- Personal checks on entering, staying and leaving the yard by a random number generator, as well as in any suspicious cases
- Control of deliveries and works traffic at the entrance and exit

In addition, some measures are only indirectly noticeable. These include risk analysis, regular checks by the regulatory authorities and restricted areas, for example, with fences and security equipment.

Similarly, a security plan has had to be created, implemented and subjected to ongoing development. This includes details for dealing with an incoming security-relevant situation. As already indicated, the ISPS Code therefore consists of a comprehensive package of measures to increase or maintain the security of port facilities.

### Who is the contact person for the ISPS Code at MEYER WERFT?

The PFSO (Port Facility Security Officer) is the contact person with responsibility for port security. The Port Facility Security Officer is appointed by the operator of the port facility by name and is given extensive rights and obligations. The PFSO can be contacted through the yard safety center (+494961-81 7225).

In the next few weeks an information flyer will be published on this topic which will be available at the gates. Furthermore, the information flyer will be distributed digitally.



# PREVENTIVE FIRE SAFETY

It was way back in the 1980s when the administration courts stated that preventive fire protection concerns us all.

**"** Experience shows that a fire could break out practically at any time. The fact that [...] there has been no fire for decades does not mean that there is no risk. It is simply a stroke of luck for those affected which must be expected to come to an end at any time." (Gelsenkirchen Administrative Court, case number.: 5K 1012/85 dated 14/11/1985; Münster Higher Administrative Court, case number: 10A 363/86 dated 11/12/1987)

Preventing a fire both in buildings and on our new-build ships starts with the simplest things that everyone knows from their own home. Everything should be kept clean and tidy. A clean and tidy workplace means avoiding the accumulation of fire loads such as boxes and foils, even when these are flame-retardant (B1) in accordance with the shipyard regulations and in the interests of a safe workplace. It is essential to avoid fire loads in the workplace. If this is not possible, fire loads must be reduced to an absolute minimum and covered by certified fire blankets that are provided free of cost by MEYER WERFT on every new-build. Fire blankets must not be removed from fire loads that have already been covered by other contract work sections. A list of locations with fire blanket dispensers can be found at the entrance to building 6 on the Safety & Security Management information board.

The greatest fire risk comes from so-called "hot work". This includes welding, flame cutting, jointing, flame and induction straightening, grinding, plate cutting, etc.

If you intend to carry out hot work, before you begin your line manager must familiarize you with the Work Instructions WI 00317 "Fire safety with fire-hazardous tasks". These work instructions describe the rules of conduct at MEYER WERFT. Among others, you are only allowed to carry out hot work on the new-builds if you have a valid hot work permit (depending on the risk level). This must be requested in writing by your line manager in an e-mail

24 hours before starting work. The request letter and the current risk level table are sent every week by the company fire brigade to your contact partners at MEYER WERFT. In addition to the hot work permit, you must keep a fire extinguisher in view and close at hand and find out about the nearest reporting point. However, the fire extinguisher should only be the last resort for fire safety. It is more important for you to check your workplace for fire loads before you start work so that it is not possible for a fire to break out in the first place. Remove every single fire load in the vicinity of your work area. This also includes the deck above or below you and neighbouring areas (also behind walls). If it is not possible to remove fire loads, it is vital for them to be completely covered by the above-mentioned fire blankets; always consult your line manager or also the company fire brigade if anything is unclear.

If nevertheless a fire should break out despite all safety measures, try to put the fire out with the fire extinguisher while heeding your own safety. Inform the MEYER WERFT control centre immediately by phone (emergency phone number: +494961-81 5555) or by pressing a manual fire alarm (in the stairway). Get yourself to safety, close all fire doors behind you and warn other members of staff. Draw attention to yourself and show the company fire brigade where to go when they arrive.

We are all committed to the target of having no more fires on our ships. As well as the risk to life and limb, every violation of the fire safety regulations jeopardizes all our jobs. In future, we will therefore continue to work together with you at constantly improving fire safety on the shipyard in order to achieve this objective in the long term.

## NEW STRUCTURE FOR THE PURCHASING ORGANIZATION AT MEYER WERFT

**M**EYER WERFT's purchasing organization has been restructured as of 1 April 2018. Component responsibilities have been rearranged between the two purchasing departments led by Dirk Lake and Andreas Werbs.



Anita Knoop

Dirk Lake's department will continue to be responsible for machinery and electrical equipment and systems, with the addition now of electrical installations. This means that just one department is now responsible for the procurement of all electrical components. The hotel division and technical installation remain with Andreas Werbs and his team who are now also responsible for exterior design. Anita Knoop joined

this unit as head of group on 1 January 2018. Procedures are currently in progress to appoint a new head of group under Dirk Lake.

Why have these units been reorganized? Well, there are several reasons. Firstly, this new structure has been brought in line with the purchasing organization at MEYER TURKU, thus creating ideal conditions for even greater harmony in the ongoing close cooperation between the two departments.

On the other hand, this new arrangement means that the expertise in the purchasing organization will be better pooled. Andreas Werbs offers plenty of technical experience as former head of group for exterior design. Anita Knoop has worked for many years in procurement for these units, so it makes good sense to pool all this expertise in one department. We are sure that this new structure means that the purchasing organization will now be ideally equipped for the challenges ahead of us.

MEYER WERFT GmbH & Co. KG

January 2018 to date      Head of Group Hotel,  
Blocks and Subcontractions

March 2017 - December 2017      Strategic purchaser  
Machinery and systems,  
exterior

January 2015 - May 2017      Technical purchaser  
Machinery and systems,  
exterior

June 2009 - December 2015      Technical purchaser  
Installation, exterior

January 2007 - May 2009      Purchasing clerk  
Installation

## NEW HEAD OF CENTRAL PURCHASING FOR MEYER NEPTUN LUXEMBOURG

**O**n 1 January 2018, Dominik Sandmann started his new job as head of department for the purchasing of machinery and systems at MEYER TURKU.

His previous role as Head of Central Purchasing MEYER NEPTUN Luxembourg was taken over mid January by Verena Schöpfer from Papenburg. She is already a familiar figure at MEYER WERFT, having worked here in purchasing controlling from May 2014 to October 2015 before taking up a new professional challenge with another company.



Verena Schöpfer

In Luxembourg, Verena will be running a team of four staff members responsible for the following tasks:

- central cross-shipyard purchasing of standard material primarily on the basis of framework agreements
- supplier risk management in terms of the financial stability and capacity of our suppliers referring to the supplier performance risk and compliance risk with regard to labour, social and ecological factors
- spare part procurement

We are glad to have Verena back on board with us and that she will be assisting the companies of the MEYER Group with these tasks.

MEYER NEPTUN GmbH

Since January 2018      Head of Group  
Corporate Procurement

Heyer Medical AG

2015 – 2017      International Purchasing Manager  
Head of department from 2017

MEYER WERFT GmbH / Co.KG

2014 – 2015      Purchasing controlling

DORA Group Halifax, Canada

2010 – 2013      Various tasks with a focus on  
purchasing, also in the management  
of two subsidiaries

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### FOR FURTHER INFORMATION SEE

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BUILDING THE SHIPS  
OF THE FUTURE

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