

# Sea Trial Rules S.718 Disney Treasure

Dear employees,

We look forward to working with you on the completion of our next new building "S.718 - Disney Treasure ". Our common goal is to hand over this ship to our client in perfect condition and on time, to inspire tourists all over the world with our product.

You have all done a great deal to prepare this complex project for the next milestones: the river Ems conveyance and sea trials.

During this time, there are still challenging tasks to be done, which we can only master together as a team and which can only be successfully completed if everyone involved adheres to the applicable rules, which we explain to you step by step below:

## 1.0 General Regulations

### 1.1 Authority to issue instructions

The instructions of the captain, project management and security personnel must be followed.

### 1.2 Identification requirement

Upon boarding the ship, you will receive an on-board pass, which must be visible. The issuance of the boarding pass is only possible upon presentation of a valid Passport or ID card which is valid for at least 3 months.

### 1.3 Check-in and check-out

When entering or leaving the ship, check-in and check-out at the respective terminals is mandatory.

## 2.0 Prohibitions

For the safety of all persons on board, failure to follow the rules below will result in an immediate ban from the ship and, under certain circumstances, staff-related consequences



Smoking is only permitted in designated areas. As a precautionary measure, it is pointed out that smoking is also prohibited on the balconies and in the cabins.



There is a strict ban on alcohol on board. It is not allowed to bring, or drink alcohol on board. Suspicious people under the influence of alcohol are not allowed on board. Checks are done in case of abnormalities. From a breath alcohol level of 0.3, access to the ship will be denied and staff-related consequences must be expected.



There is a strict ban on drugs on board. Drugs may not be brought on board or consumed there. Persons under the influence of drugs are not allowed to enter the ship. Checks are done in case of abnormalities.



There is a strict ban on weapons on board. Weapons may not be brought on board. Checks are carried out.

**Hint:**

In addition to people, bag and baggage checks, the safety of all persons on board is also supported by CCTV.



### 3.0 Emergency Signals

In the event of an emergency, the general alarm sounds over the on-board loudspeakers (7 short tones followed by a long tone)



### 4.0 What to do in an emergency

#### 4.1 General alarm

When the general alarm sounds (see 3.0), please proceed to the

→ **at sea:**

all **employees of MEYER WERFT and partner companies** to their meeting point

#### **"Entertainment Restaurant" - Deck 05 Fire zone 1**

all **employees of the shipping company** to their meeting point

#### **"Theatre" - Deck 03+04 Fire Zone 6**

→ **during the ship's laytime**

In the port: via the gangways to the designated assembly points

#### 4.2 Smoke and fire

- Shout "Fire, fire!" to alert other people
- Press the nearest fire alarm button
- Call the emergency number 5555 (bridge) and provide detailed information to the guard on duty
- In the event of a minor fire, take a nearby fire extinguisher and try to extinguish the fire
- If this does not work, or the fire is too large, close the doors and leave the danger zone

### 4.3 Person overboard

- Shout "Person overboard!" to alert other people to the danger
- Immediately throw down a lifebuoy
- Call the emergency number 5555 (bridge) and provide detailed information to the guards on duty
- Try to keep the person overboard in your field of vision

### 4.4 Evacuation from ship to sea

Please pay attention to the announcements and go to your assembly station immediately.

### 5.0 Emergency drill

According to international regulations (SOLAS), **participation in a rescue exercise is mandatory for all persons on board before the ship sets sail.**

The emergency drill will be announced over the on-board P/A system. After the general alarm sounds, please go to your assembly station on board as described in point 4. You don't need a life jacket for the exercise.

### 6.0 Working Rules

For the safety of all people on board, rules must also be observed for the remaining work to be carried out during the sea trial and during the laytime, which we summarize below. Violations will result in immediate ban from the ship and may result in personal consequences:

- All tests and trials must be coordinated with the sea trial management / project management in advance. The unauthorized execution of tests is strictly forbidden
- Work that must be carried out at the same time as tests or trials must be coordinated in advance with the sea trial management / project management and the site office
- Work on the control, driving and safety elements of the ship is generally forbidden. Exceptions can only be approved in written form in advance by the ship's management
- On board, there is an absolute ban on burning, welding, cutting and grinding (hot works) Exceptions can only be approved in written form in advance by the fire department
- Hot work permits can be applied at the

#### **Service point: "Tender Area Deck 01 Fire Zone 05"**

with one day's notice.

- Workplaces must be tidied up and cleaned daily at the end of work
- Waste must be collected, bagged and disposed of at the designated collection points (containers) daily
- Traffic and rescue routes (e.g. stairwells, emergency exits and areas of the roller shutters) are always free of tools and materials
- Fire-resistant doors must always be kept closed. Cables and hoses must be laid through the flaps provided for this purpose
- Flammable liquids, such as paints, cleaners or thinners, must be stored in a marked aluminum box. The lid of the box as well as the lids of the individual cans/containers must be kept closed when not in use

- If the storage of material in the forklift area is required and approved, the material must only be placed on one side to ensure a continuous escape route. Please follow the relevant signs
- Please report any hazards to your supervisor immediately
- Always ensure that ladders and racks are firmly in place and secure them additionally, as sudden ship movements can occur at any time during the sea trial. Please note that if the conditions are right, the work must be temporarily stopped for safety reasons
- Fix and fasten installation parts as well as tools so that they hold in rough seas. Only straps and suitable ropes are permitted as lashing material and must be provided for this purpose. In case of need, lashing material is available on board on request. Everyone is responsible for ensuring that tools and materials are adequately secured, both in their work area and in their cabin. Damage caused by improper or inadequate securing may be charged to the perpetrator
- It is generally not permitted to use your own locking cylinders on store premises. In valid cases, the use of a separate locking cylinder must be coordinated with the ship's safety. The decommissioning of door closers and lock systems without consulting the ship's management will be considered an interference with the ship's safety and will be punished with a ban from the ship
- All tool and material boxes must be clearly marked with the name, cabin number and telephone number of the person responsible. In addition, the weight of the boxes must be marked on the box
- On the quay in the harbor and on the road towards the catering tent, it is generally mandatory to wear a safety helmet and a reflective signal vest

## 7.0 Issuance of Master Cards / Keys

The cards are issued at the service point (see point 6)

## 8.0 General information

- The provision of bed linen and towels during the sea trial cannot be ensured. Each sea trial participant is therefore asked to bring their own sleeping bag and items necessary for personal hygiene
- Any independent change of the specified cabin occupancy (e.g. exchange with another person) is forbidden for safety reasons. Changes are only possible in consultation and after approval by the hotel team
- Sturdy shoes must be worn on the entire ship, flip-flops and sandals are not allowed
- Mealtimes will be announced on board and the distribution of bottled water (for daily supplies, not with meals). When entering the restaurant, everyone must be registered with their boarding pass via the cash register scanners there for billing reasons
- The employees of MEYER WERFT and partner companies will eat their meals during the conveyance in the **Crew Mess Deck 03 Fire zone 1** and during the sea trial at the **Food Court Deck 11 Fire zone 01 - 02**
- The staff of the shipping company will take their meals in the **Crew Mess Deck 03 FZ 1**
- During the first layover time in Eemshaven, all employees of MEYER WERFT and partner companies eat their meal in a **catering tent outside the ship**

**Hint:** All meals (this also applies to ice cream, etc.) may only be taken in the previously mentioned areas during the sea trials and laytime. The consumption of food in the cabins is not permitted.

This also applies to any food brought along or meals delivered (e.g. pizza service).

In addition, it is not allowed to walk outside the above areas with open beverage cups, cans, cups, etc.

- Please keep your cabin, toilets and washrooms in a clean condition throughout your stay on board and please handle the furnishings with care  
Damage to the cabin must be reported immediately to the hotel team.
- Your cabin will be checked for damage and cleanliness after checking out. You will be charged for any necessary removal of dirt or damage
- To avoid damage to furniture or appliances, it is necessary to connect DVD players, game consoles, Laptops or similar are prohibited on the TVs in the cabins
- Please dispose of your waste in the designated bins in the crew stairwells
- Cabins may only be entered after knocking in advance (min. 2x). Please note marked cabins of security guards and functional staff and do not enter them during quiet hours.
- Valuables and cash are stored in the cabin at your own responsibility

#### **9.0 Information for persons with an engine room authorization**

Please note the separate information for persons who are entitled to enter the engine room due to work to be carried out (Appendix 1)

Compliance with the rules is for the safety of all people on board and must therefore be strictly adhered to. Please understand that violations of the rules may result in consequences under personnel law and exclusion from the sea trial.

We reserve the right to amend these rules if necessary. In the event of an adjustment, we will inform you accordingly.

Thank you very much for your commitment!

Ihre MEYER WERFT GmbH & Co.KG

#### **Notes on data protection:**

Siehe [MEYER WERFT – we respect your privacy](#)

e-mail: [privacy@meyerweft.de](mailto:privacy@meyerweft.de)